

CONSULAR VITAL RECORD SEARCH REQUEST FORM

Date: _____

Purpose of Request: _____

Name at (circle one) Birth/Death/Marriage: _____

Name after adoption (IF APPLICABLE): _____

Date of (CIRCLE ONE) Birth/Death/Marriage: _____

Country of (CIRCLE ONE) Birth/Death/Marriage: _____

Father's Name: _____

Father's Date and Place (STATE/COUNTRY) of Birth: _____

Mother's Name: _____

Mother's Date and Place (STATE/COUNTRY) of Birth: _____

If you have a Report of Birth/Death or a Certificate of Witness to Marriage, please enclose a copy to aid in our file search.

Passport - First Entry into the United States: _____

Name of Bearer: _____

Date of Issuance: _____

Passport Number: _____

Date of Inclusion (if passport was not issued to the subject): _____

Current Passport Information: _____

Name of Bearer: _____

Date of Issuance: _____

Passport Number: _____

Signature: _____

(Signed by [please circle one] Subject, Parent, or Guardian)

Address: _____

Telephone (Daytime): _____

COSTS:

-REPORT OF BIRTH (FS-240) (\$40.00 one replacement only)

Request for an FS-240 MUST include the original FS-240 or a notarized affidavit attesting to its disposition.

If you are requesting an amendment or correction to a Consular Report of Birth Abroad, please include certified copies of all documents appropriate for effecting the change (i.e., foreign birth certificate, marriage certificate, court ordered adoption or name change, birth certificates of adopting or legitimating parents, etc.). The original or replacement FS-240, or a notarized affidavit concerning its whereabouts also must be included.

COSTS:

For the following documents \$20.00 for first copy; \$10.00 for each additional copy:

- CERTIFICATION OF BIRTH (DS-1350) (multiple copies available)
- REPORT OF DEATH (multiple copies available)
- CERTIFICATE OF WITNESS TO MARRIAGE (multiple copies available)
- CERTIFICATION OF NO RECORD (multiple copies available)

Please indicate the total number of documents desired: _____

Check or Money Order must be signed, dated, and made payable to Department of State. Remittance must be payable in U.S. dollars through a U.S. bank. Please do not send cash.

Please return this form with payment to:

Passport Correspondence Branch
1111 Nineteenth Street NW, Suite 510
Washington, D.C. 20524